

**Sandy Ridge Elementary School**  
**School Improvement Team Agenda 8/30/17**

<b>SIT Members</b>			
Kindergarten	Michelle Plaien	EC	Amy Smith
1 <sup>st</sup> Grade	Laura DeBarr	Teacher Assistant	Denise Kisko
2 <sup>nd</sup> Grade	Lauren Caddell	Parent - K	TBD
3 <sup>rd</sup> Grade	Nancy Chorney	Parent - 1st	Sarah Hinton
4 <sup>th</sup> Grade	Kelly Nicoletti	Parent - 2nd	TBD
5 <sup>th</sup> Grade	Karie Stablein	Parent - 3rd	
Administration	Emily Kraftson Tricia Yetter	Parent - 4th	TBD
Special Area	Donna Ko	Parent - 5th	TBD
AIG	Lori Gowdy		

Not Present: Sarah Hinton

**Ground Rules/Norms:**

- Start and end on time
- No sidebar conversations
- Only items on the agenda will be discussed
- Conversations must be professional and constructive with a problem solving approach
- All members must participate in discussions and hold each other accountable

<b>Topic</b>	<b>Process</b>	<b>Presenter</b>	<b>Time</b>	<b>Minutes (Required Actions &amp; Deadlines)</b>
New Members, Norms, Roles, Goals, Mission & Vision	Discussion & Vote	Kraftson	10 minutes	New roles: Donna Ko - Secretary Nancy Chorney - Committee Chair  Plan to discuss School Improvement Plan goals, focusing on Goal 5, and be thinking about mission and vision for next meeting.
Parent rep voting process	Discussion	Kraftson	5 minutes	Sending home ballots Friday, They are due Wed, Sept.6th. PTA will do official count.

SRES SIP review & UCPS Strategic Plan Update	Discussion	Kraftson	10 minutes	<p>Mission- Get input.. Look over what the district is doing for Strategic Plan. They are looking for feedback. We will then develop our school improvement plan.</p> <p>Leader In Me: Going well, staff using it in class and at home.</p> <p>SIP Goal: Need each grade level and department's input.</p> <p>Ultimate goal 3rd grade proficiency for Read to Achieve. Look over for next meeting.</p> <p>Next meeting</p> <ul style="list-style-type: none"> <li>• work toward finalizing goal</li> <li>• bring feedback for any changes teams want.</li> </ul>

Extra:

Lunch visitors-when can parents start coming? There is nothing in policy but since no clear communication about it, if someone comes in, let them stay. Principal will announce through Connect Ed parent message to give us through September to get routines down before they visit for lunch.

Nancy Chorney will have editing rights for sharing committee news through Google docs.

Do we want to add parent contact information as some websites have emails next to SIT parent reps so parents can contact their grade level representative..

Next meeting September 27, 2017

Meeting ended 2:45